

# Life Certificate

(Applicable only for Annuity products)

**For office use only:**

Branch:

Received at branch on:

Received by:

Interaction ID:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

DD/MM/YYYY



Sar utha ke jiyo!

## Declaration

**To: HDFC Life Insurance Company Limited (HDFC Life)**

I, &lt;&lt; Name of Annuitant &gt;&gt;, the annuitant under policy no. &lt;&lt; Policy No. &gt;&gt;, issued by HDFC Life ascertain the eligibility of annuity payment. I hereby submit the Life certificate as required under the annuity contract.

I have made this declaration with full knowledge of the terms and conditions of the annuity contract and with an independent and sound state of mind and in the presence of the Assurer mentioned below.

## Details of the Assurer

|                                     |                                                          |                          |  |
|-------------------------------------|----------------------------------------------------------|--------------------------|--|
| Name of Assurer                     |                                                          | Employee code of Assurer |  |
| Name of Institution                 |                                                          | Designation of Assurer   |  |
| Address of Assurer                  |                                                          |                          |  |
| ID proof of Annuitant verified      | Yes <input type="checkbox"/> No <input type="checkbox"/> |                          |  |
| Serial number of Annuitant ID proof |                                                          |                          |  |

Date: DD/MM/YYYY

Place: \_\_\_\_\_

SIGN HERE

Signature of Assurer with Official Seal

Date: DD/MM/YYYY

Place: \_\_\_\_\_

SIGN HERE

Signature of Annuitant

## Guidelines for submission of Life Certificate

- Life Certificate to be filled and signed in the presence of the Assurer.
- Please carry originals of KYC proofs, while visiting the Assurer's place.
- Following individuals can be an Assurer for the Life Certificate:
  - Designated Official of the local Indian Embassy (For NRI/PIO/OCI only)
  - Other Indian Diplomatic Representative (For NRI/PIO/OCI only)
  - Medical Examiner / Doctor
  - Gazette Officer
  - HDFC Life employee / Quality FC / Rajyog FC
  - Bank Branch Head / Head Post Master
- Submit duly filled and signed Life Certificate at any HDFC Life branch.
  - Locate HDFC Life branches at <https://www.hdfclife.com/branch-locator>
  - Email a scanned copy of the mentioned documents from your registered email ID at [service@hdfclife.com](mailto:service@hdfclife.com) / [nriservice@hdfclife.com](mailto:nriservice@hdfclife.com) (NRI customers only).

## NOTE

With reference to recent regulatory changes, please submit PAN or Form 60 (if you do not have a PAN) with HDFC Life with immediate effect. Please update via My Account/- [service@hdfclife.com](mailto:service@hdfclife.com)/022-68446530/HDFC Life branch. Ignore if submitted.

## KYC Declaration

I hereby confirm that there is no change in my KYC information previously provided/updated by me and currently available in your records.

Yes ☐ No ☐ (If no, please share the KYC document as per the below list to update the KYC details)

- Valid Passport
- Masked Aadhaar (First 8 digits of Aadhaar should be masked)
- Valid Permanent Driving License
- Voter's Identity Card issued by Election Commission of India

HDFC Life Insurance Company Limited (HDFC Life). CIN: L65110MH2000PLC128245. IRDAI Registration No. 101.

Regd. Off: 13th Floor, Lodha Excelus, Apollo Mills Compound, N.M. Joshi Marg, Mahalaxmi, Mumbai - 400 011.

## Customer Acknowledgement Copy (Life Certificate)

Policy No.: \_\_\_\_\_ Policyholder's Name: \_\_\_\_\_

HDFC Life Stamp

Branch: \_\_\_\_\_ Date: DD/MM/YYYY Time: \_\_\_\_\_

View Premium Calendar, Pay Premium Online, Track Fluctuations in the Fund Value, Print your Annual Premium Statement, Fund Switch, Revive your Policy & lots more! Visit [www.hdfclife.com](http://www.hdfclife.com) & register for My Account today!Call 022-68446530 (Call charges apply). DO NOT prefix any country code e.g. +91 or 00. Available Mon-Sat from 10 am to 7 pm | Email – [service@hdfclife.com](mailto:service@hdfclife.com) / [nriservice@hdfclife.com](mailto:nriservice@hdfclife.com) (For NRI customers only) Visit – [www.hdfclife.com](http://www.hdfclife.com). CIN: L65110MH2000PLC128245.